



The Presbytery of Western North Carolina

114 Silver Creek Road, Morganton, NC 28655 Phone: (828)438-4217 Fax: (828)437-8655

ALL REPORTS ARE DUE BY FEBRUARY 8, 2019!

To: Churches in the Presbytery of Western North Carolina
From: Tonya Williams
Date: December 7, 2018
Re: Annual Statistical Reports

I know you all have been anxiously awaiting the arrival of this letter! The stat portal from the Office of General Assembly is now active for you to complete your church's Annual Statistical Report for the 2018 reporting year. You can access information by clicking this link: <http://oga.pcusa.org/stats>

Heads up! Things will look a little different on the site this year. The report has been condensed, and will hopefully take less time to complete. There's also a section of supplemental questions on the last tab. **THE SUPPLEMENTAL QUESTIONS ARE NOT MANDATED!** The Committee on the Office of the General Assembly (COGA) approved asking the supplemental questions as part of the year-end statistical process. Unlike the statistical section, which is mandated by General Assembly and the Book of Order, **the supplemental questions are optional.** The information will be used collectively by COGA and not published. If you have questions related to the supplement questions, please email OGARecords@pcusa.org.

The Instruction Workbook has been discontinued this year. The program has been updated to include both helpful tools and definitions to complete the process. Your User Name and Password have not changed. If you have misplaced your login information, give me a call or email me (828/438-4217 or twilliams@presbyterywnc.org) and I can look it up for you. **If you are having trouble logging in, remember that the most common mistake in entering your login information is omitting the exclamation mark (!) at the end of your password.**

Remember that you do not have to enter all your statistical data at one time. As long as you hit the "accept" button at the bottom of each page, your data will be saved and you can come and go as often as you like until the deadline. Also take note that this is a wonderful time to evaluate your membership rolls. This benefits not only your church, but the Presbytery as well. Help us be good stewards!

The 2019 Church Data Form is attached. It will also be posted on Presbytery's website (www.presbyterywnc.org) under "Useful Forms" by mid-month.

All reports are due by Thursday, February 8, 2019. This is about a week earlier than normal - so plan ahead! Failure to comply is a violation of the *Book of Order*. I know the first of the year is a busy time for everyone. Avoid the stress and go ahead and complete what you can now before the holidays!

Please let me know if I can be of help. I appreciate each of you and your diligence in submitting your church's information annually. Wishing you all the best this holy season!

2019 CHURCH DATA FORM

(Please type or print.)

Church Name _____ (If First Church, list city.)

Address _____ City _____ State _____ Zip _____

Phone # (____) _____ Fax # (____) _____

E-Mail _____ Website _____

Church Secretary

Name _____ Preferred Phone: (____) _____

Address _____ City _____ State _____ Zip _____

Email Address _____

Church Disbursing Treasurer

Name _____ Preferred Phone: (____) _____

Address _____ City _____ State _____ Zip _____

Email Address _____

Christian Education

Name _____ Preferred Phone: (____) _____

Address _____ City _____ State _____ Zip _____

Email Address _____

Clerk of Session

Name _____ Preferred Phone: (____) _____

Address _____ City _____ State _____ Zip _____

Email Address _____

Youth Advisor

Name _____ Preferred Phone: (____) _____

Address _____ City _____ State _____ Zip _____

Email Address _____

Does the Session have a Youth Elder? Yes No If so, please provide:

Name _____ Age _____ Preferred Phone: (____) _____

Address _____ City _____ State _____ Zip _____

Email Address _____

2019 CHURCH DATA FORM
(cont.)

Church _____ **City** _____

Mission/Outreach

Name _____ Preferred Phone: (____) _____

Address _____ City _____ State ____ Zip _____

Email Address _____

Peacemaking

Name _____ Preferred Phone: (____) _____

Address _____ City _____ State ____ Zip _____

Email Address _____

Earth Care

Name _____ Preferred Phone: (____) _____

Address _____ City _____ State ____ Zip _____

Email Address _____

Hunger

Name _____ Preferred Phone: (____) _____

Address _____ City _____ State ____ Zip _____

Email Address _____

Stewardship

Name _____ Preferred Phone: (____) _____

Address _____ City _____ State ____ Zip _____

Email Address _____

Evangelism

Name _____ Preferred Phone: (____) _____

Address _____ City _____ State ____ Zip _____

Email Address _____

SESSION MEMBERSHIP

Church _____ City _____

Please mark an asterisk (*) beside any address changes. If you completed last year's form, simply fill out the new class (2021), noting any newly elected members filling unexpired terms on the bottom of the page.

Class of 2019

Name (Indicate Dr./Mr./Mrs./Ms.)	Address (Street/City/State/Zip)	Preferred Phone (Indicate Day/Evening)
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Class of 2020

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Class of 2021

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Newly Elected Members - Indicate Class (Elected since January 2018 to fill unexpired terms.)

_____	_____	_____
_____	_____	_____