

MINISTRY DIVISION

The Ministry Division of the Presbytery is comprised of the Committee on Ministry, the Committee on Preparation for Ministry (with Examinations Sub-Committee, Validated Ministries Sub-Committee, and Commissioned Pastor Sub-Committee). This division works to equip congregations and leaders by supporting pastors and congregations, examining and supporting candidates for the ministry, supervising the validated ministries of pastors, overseeing training and supporting commissioned pastors.

The terms of office for Division and committee chairs shall be one year, with no chair serving more than two consecutive terms. In extenuating circumstances, an additional year as chair may be recommended by General Council. The Division shall examine the responsibilities of each of the committees within their division within the year and the division chair, working with the chairs shall make recommendations to the General Council as to the future of the division and its committees.

The Chair of the Division shall:

- Be the representative to the General Council and act as liaison between the committees and the General Council. (General Council meets the 2nd Wednesday of each month at 9:30 a.m. in Morganton)
- Report in writing to the General Council at each of their monthly meetings, the work and actions of committees in the division, as needed.
- Work closely with the Associate Presbyter/Presbytery Staff person assigned to the Ministry Division.
- Shall be an ex-officio representative on the committees which come under the division in which they are chairing, and attend as many meetings as possible (at least 2 a year) of the committees within the division (in person, via skype, or conference call).
- Work to be supportive to the chair of each committee and have knowledge of the work taking place by each committee within the division;
- Secure current cell phone numbers and email addresses for each of the committee chairs
- Communicate with Committee Chair(s) on the following items:
 - * Remind committees to report their meeting dates, times and location to the Presbytery office;
 - * Remind committee chairs to submit quarterly reports for each Presbytery Meeting prior to the deadline.
- Call meetings of the division as needed, either by means of a stated meeting/location; email, conference call or skype for the purpose of discussing the work of the various committees that are within the division; make provision for annual review of Ministers of Word and Sacrament who are enrolled in ministry-at-large. (G-2.0508)

YOUTH DIVISION

The mission of the Youth Division is to strengthen congregations by identifying opportunities to share youth ministry resources between congregations and encourage connections between congregations in their youth ministry while providing training for youth leaders. The Youth Division will organize special events for the fellowship and faith development of middle and high school youth and serve as a resource for the Presbytery Youth Council. The Youth Division engages in mission by organizing and coordinating youth mission trips, mission retreats and other special events; and by promoting events for the youth of the Presbytery of Western North Carolina.

The terms of office for Division and committee chairs shall be one year, with no chair serving more than two consecutive terms. In extenuating circumstances, an additional year as chair may be recommended by General Council. The Division shall examine the responsibilities of any committees within the division. The division chair, working with any committee chairs, shall make recommendations to the General Council as to the future of the division and its committees.

The Chair of the Division shall:

- Be the representative to the General Council and act as a liaison between any committees and the General Council. (General Council meets the 2nd Wednesday of each month at 9:30 a.m. in Morganton)
- Report in writing to the General Council at each of their monthly meetings, the work and actions of committees in the division, as needed.
- Work closely with the Associate Presbyter/Presbytery Staff person assigned to the Youth Division.
- Shall be an ex-officio representative on the committees which come under the division in which they are chairing, and attend as many meetings as possible (at least 2 a year) of the committees within the division (in person, via skype, or conference call).
- Work to be supportive to the chair of each committee and have knowledge of the work taking place by each committee within the division;
- Secure current cell phone numbers and email addresses for each of the committee chairs
- Communicate with Committee Chair(s) on the following items:
 - * Remind committees to report their meeting dates, times and location to the Presbytery office;
 - * Remind committee chairs to submit quarterly reports for each Presbytery Meeting prior to the deadline.
- Call meetings of the division as needed, either by means of a stated meeting/location; email, conference call or skype for the purpose of discussing the work of the various committees that are within the division.

ADMINISTRATIVE DIVISION

The mission of the Administration Division is to provide to both the General Council and individual churches financial guidance and support; act as a communication conduit for financial, property and personnel matters from PC(USA) and Presbytery to individual churches; provide advice to the General Presbyter on personnel salaries, performance, benefits and organization; and possess expertise on necessary property and employee benefit subjects.

The task of the Administrative Division is to carry out the Presbytery of Western North Carolina's vision to strengthen congregations and equip disciples through administrative expertise.

To enable the mission, the Administration Division shall consist of two standing committees: a Finance Committee and a Personnel Committee. The Stewardship Committee and Property Committee duties have been merged into the Finance Committee.

The terms of office for Division and committee chairs shall be one year, with no chair serving more than two consecutive terms. In extenuating circumstances, an additional year as chair may be recommended by General Council. The Division shall examine the responsibilities of each of the committees within their division within the year and the division chair, working with the chairs shall make recommendations to the General Council as to the future of the division and its committees.

The Chair of the Division shall:

- Be the representative to the General Council and act as a liaison between the committees and the General Council. (General Council meets the 2nd Wednesday of each month at 9:30 a.m. in Morganton)
- Report in writing to the General Council at each of their monthly meetings, the work and actions of committees in the division, as needed.
- Work closely with the Associate Presbyter/Presbytery Staff person assigned to the Administrative Division.
- Shall be an ex-officio representative on the committees which come under the division in which they are chairing, and attend as many meetings as possible (at least 2 a year) of the committees within the division (in person, via skype, or conference call).
- Work to be supportive to the chair of each committee and have knowledge of the work taking place by each committee within the division;
- Secure current cell phone numbers and email addresses for each of the committee chairs
- Communicate with Committee Chair(s) on the following items:
 - * Remind committees to report their meeting dates, times and location to the Presbytery office;
 - * Remind committee chairs to submit quarterly reports for each Presbytery Meeting prior to the deadline.
- Call meetings of the division as needed, either by means of a stated meeting/location; email, conference call or skype for the purpose of discussing the work of the various committees that are within the division.

LEADERSHIP DIVISION

The Leadership Division is called to share God's love by "Strengthening and Equipping Leaders and Disciples, and Developing Leaders." The division will strive to improve and promote the quality and quantity of church leadership throughout the presbytery. Provide opportunities for Spiritual and Professional growth among the Ministers of Word and Sacrament, Commissioned Ruling Elder/Commissioned Pastors. (G-3.0307)

To enable the mission, the Division is composed of the following entities: Christian Education Committee, Task Force for Support of Pastors and Church Leaders.

The committees, sub-committees, and task force in this division shall help the Presbytery encourage, mobilize, support, and resource its members for the needs and opportunities available for further development of presbytery leadership.

The terms of office for Division and committee chairs shall be one year, with no chair serving more than two consecutive terms. In extenuating circumstances, an additional year as chair may be recommended General Council. The Division shall examine the responsibilities of each of the committees within their division within the year and the division chair, working with the chairs shall make recommendations to the General Council as to the future of the division and its committees.

The Chair of the Division shall:

- Be the representative to the General Council and act as a liaison between the committees and the General Council. (General Council meets the 2nd Wednesday of each month at 9:30 a.m. in Morganton)
- Report in writing to the General Council at each of their monthly meetings, the work and actions of committees in the division, as needed.
- Work closely with the Associate Presbyter/Presbytery Staff person assigned to the Leadership Division.
- Shall be an ex-officio representative on the committees which come under the division in which they are chairing, and attend as many meetings as possible (at least 2 a year) of the committees within the division (in person, via skype, or conference call).
- Work to be supportive to the chair of each committee and have knowledge of the work taking place by each committee within the division;
- Secure current cell phone numbers and email addresses for each of the committee chairs
- Communicate with Committee Chair(s) on the following items:
 - * Remind committees to report their meeting dates, times and location to the Presbytery office;
 - * Remind committee chairs to submit quarterly reports for each Presbytery Meeting prior to the deadline.
- Call meetings of the division as needed, either by means of a stated meeting/location; email, conference call or skype for the purpose of discussing the work of the various committees that are within the division.

OUTREACH and MISSION DEVELOPMENT DIVISION

This Division is called to share God's love by "Strengthening and Equipping Congregations for Discipleship and Engagement in Mission. This includes local as well as missions outside the bounds of PWNC and the USA. To enable this call, the Division is composed of the following entities:

Missions Committee
 Guatemala Leadership Team
 Health Ministry
 Education Team
 Malawi Ministry Team
Peace and Justice Committee
 Self-Development of People
Hunger Committee
Campus Ministry Committee

The committees in this division shall help the Presbytery encourage, mobilize, support, and resource its members as they, in accordance with Book of Order, participate in God's activity in the world by: "healing and reconciling and binding up wounds, ministering to the needs of the poor, the sick, the lonely, and the powerless, engaging in the struggle to free people from sin, fear, oppression, hunger, and injustice, giving themselves and their substance to the service of those who suffer, sharing with Christ in the establishing of his just, peaceable, and loving rule in the world."

The terms of office for Division and committee chairs shall be one year, with no chair serving more than two consecutive terms. In extenuating circumstances, an additional year as chair may be recommended by General Council. The Division shall examine the responsibilities of each of the committees within their division within the year and the division chair, working with the chairs shall make recommendations to the General Council as to the future of the division and its committees.

The Chair of the Division shall:

- Attend monthly meetings of General Council and act as a liaison between the committees and General Council (the 2nd Wednesday of each month at 9:30 a.m. in Morganton)
- Report in writing to the General Council at each of their monthly meetings, the work and actions of committees in the division, as needed.
- Work closely with the Associate Presbyter/Presbytery Staff person assigned to the Outreach and Mission Development Division.
- Shall be an ex-officio representative on the committees which come under the division in which they are chairing, and attend as many meetings as possible (at least 2 a year) of the committees within the division (in person, via skype, or conference call).
- Work to be supportive to the chair of each committee and have knowledge of the work taking place by each committee within the division;
- Secure current cell phone numbers and email addresses for each of the committee chairs
- Communicate with Committee Chair(s) on the following items:
 - * Remind committees to report their meeting dates, times and location to the Presbytery office;
 - * Remind committee chairs to submit quarterly reports for each Presbytery Meeting prior to the deadline.
- Call meetings of the division as needed, either by means of a stated meeting/location; email, conference call or skype for the purpose of discussing the work of the various committees that are within the division.

CONGREGATIONAL DEVELOPMENT

The Congregational Development Division shall pursue Presbytery's priority of increasing the light of Christ within and through our membership churches. The goal for each congregation will have consistent pastoral leadership to include preaching and administration of sacraments, Bible Study, Pastoral Care, and Visitation. The Division will work with churches to help to design and implement effective strategies and methods of evangelism, heighten awareness of Christ's commission to be disciples and make disciples, and assist churches with various resources for church growth and development.

The Division shall consist of two committees: Smaller Membership Churches Committee and Evangelism Committee.

The terms of office for Division and committee chairs shall be one year, with no chair serving more than two consecutive terms. In extenuating circumstances, an additional year as chair may be recommended by General Council.

The Chair of the Division shall:

- Attend monthly meetings of General Council and act as a liaison between the committees and General Council (the 2nd Wednesday of each month at (9:30 a.m. in Morganton)
- Report in writing to the General Council at each of their monthly meeting, the work and actions of committees in the division, as needed.
- Work closely with the Associate Presbyter/Presbytery Staff person assigned to the Congregational Division.
- Shall be an ex-officio representative on the committees which come under the division in they are chairing, and attend as many meetings as possible (at least 2 a year) of the committees within the division (in person, via skype, or conference call).
- Work to be supportive to the chair of each committee and have knowledge of the work taking place by each committee within the division;
- Secure current cell phone numbers and email addresses for each of the committee chairs
- Communicate with Committee Chair(s) on the following items:
 - * Remind committees to report their meeting dates, times and location to the Presbytery office;
 - * Remind committee chairs to submit quarterly reports for each Presbytery Meeting prior to the deadline.
- Call meetings of the division as needed, either by means of a stated meeting/location; email, conference call or skype for the purpose of discussing the work of the various committees that are within the division.