

ASSOCIATE IN MINISTRY

Warren Wilson Presbyterian Church
Swannanoa, NC

The Warren Wilson Presbyterian Church is searching for a part-time Associate in Ministry to help enrich our congregational life and deepen our spiritual nurture. We are a progressive-leaning congregation with a rich history and a storied past. We have recently completed a comprehensive ministry plan that charts our path forward to what we believe will be a bright, hopeful and vibrant future. We are now looking for a talented and energetic associate who can join our staff and help us live into that future.

Responsibilities:

Christian Education

With the support and oversight of the Pastor, coordinates Christian Education offerings for all members, young and old, which are relevant, accessible and nourishing.

- Serves as staff liaison to our Faith Development and Spiritual Nurture Leadership Team
- Supports and guides team members in identifying and/or developing curriculum materials for children, youth and adults
- Shares teaching duties with Pastor and lay-level members
- Supports and guides team members in preparing and training teachers
- Hires and supervises nursery staff
- Coordinates confirmation classes as needed
- Coordinates annual Christmas pageant and other worship involvement with children
- Works with relevant ministry team to implement Child Protection Policy

Congregational Life

Builds stronger relationships within the church community through programs and activities focused on fellowship and service.

- Serves as staff liaison to our Congregational Life Leadership Team
- Coordinates Just for Fun and other intergenerational fellowship programs and activities
- Assists with and supports congregational events, such as memorial service receptions and church-wide pot lucks

Worship and Pastoral

With other church staff, participates in weekly worship planning, provides regular worship leadership and preaches periodically.

- Participates in the administration of the sacraments
- Participates in other liturgical occasions such as holy week and memorial services
- With Pastor and Director of Music, attends monthly meetings of the Worship Planning Ministry Team and periodic meetings of the Liturgical Arts Action Team
- Serves as Pastor-in-charge when Pastor is away.

Requirements:

- Master of Divinity degree
- Must be ordained or have completed all ordination requirements
- Must support the Identity, Mission, Vision and Values of the Warren Wilson Presbyterian Church, as delineated in our Ministry Plan

Leadership Competencies and Personal Qualities:

- Spiritual Maturity
- Energetic and friendly
- Effective communicator
- Skilled teacher
- Effective preacher and experienced worship leader
- Organizational Ability
- Collaboration
- Motivator
- Self-starter

Scope:

- 16 hours per week

Please send resumes (PDF format preferred) to the attention of Corise Gambrell at info@warrenwilsonchurch.org. For detailed information on our Ministry Plan, visit warrenwilsonchurch.org.