

Writing the **brief** summary for the **Presbytery:**
(See form on next page)

WHO should report?

The organized Presbyterian Women's group who follow the PW purpose through some or all of the following: Bible Study, mission/service projects, participation in PW special offerings (Birthday, Thank Offerings, Least Coin), and by building an inclusive, caring community of women within the congregation.

WHAT should be reported in this brief summary?

Inform us of the number of Circles, number of women participating, and **PW** 2016 activities, including projects/fundraisers, to whom benevolences are granted, programs (such as Gatherings or Mother-Daughter events), achievements, Bible studies, attendance of your members to Presbytery or Synod meetings or Gatherings, and what special things happen within your group. In addition to your group's selected missions, let us know if you support the Birthday and Thank Offerings, Least Coin and Guatemala special efforts.

A PW member often contributes her time, talents, and/or financial support to various other activities or functions of the church as a whole; e.g., singing in the choir or playing hand-bells, serving as an elder, teaching Sunday School, participating in hospitality events, etc. These are considered to be (whole) church activities, *not* those specifically of the PW organization. We ask for a summary that records the accomplishments and activities that involve the acknowledged PW group members and are planned, carried out, and/or supervised by them. At times, PW may join other church groups or members to do a big project. The PW historian reports on PW involvement and outcomes as differentiated from whole church activities.

WHEN are the summaries due?

Answer: By January 31, 2017. The history is for January 1 – December 31, 2016.

WHERE are the summaries to be sent? Please send a copy to the Historian and the Moderator.

Answer: Email to: Teresa Carpenter, Historian
teresacarpen@aol.com

Tina Joyner, Moderator
tjoyner10@yahoo.com

-OR-

Mail to: 1298 Bluestone Court
Morganton, NC 28655

5 Melbourne Place
Asheville, NC 28801

NOTE: Email preferred.

If your church does **not** have a PW group, please share summaries of your women's work, accomplishments, and benevolences that fit in with the PW purpose. Sharing ideas about the work of women in the church is a purposeful way to inform each other of good programs and projects for giving to those in need.

Summaries of histories are distributed via e-mail in the spring of each year. Read those summaries to appreciate what PW groups have accomplished and generate ideas for your PW!!

Brief Report of PW Activities

Example of Presbyterian Women Brief Report for the 2016 year: (Please use the list format in lieu of writing paragraphs, and **send via email.**)

Name of Church: _____

Moderator: _____

Historian: _____

Cluster: _____

Facts:

- (Number of) Women Church Members _____
- (Number of) Women Supporting PW _____
- (Number of) Circles _____
- (Number of) Women Attending Presbytery Spring Gathering _____
- (Number of) Women Attending Presbytery Fall Gathering _____
- (Number of) Women Attending Congregational Spring Gathering _____
- (Number of) Women Attending Congregation Fall Gathering _____

Names of those receiving Honorary Life Memberships in 2016: (List names)

Names of women who died in 2016: (List names)

PW Offerings: (check if you participate)

Birthday Offering _____ Thank Offering _____ Least Coin _____ Guatemala Fund _____

These two items can be written in narrative form. Please use additional page(s) if needed.

Projects/Fundraisers for 2016:

- 1) _____
- 2) _____
- 3) _____

Other Activities:

- 1) _____
- 2) _____
- 3) _____